

100 Webb Road
Waterville, ME 04901



Phone: 207-873-2430
Fax: 207-873-1266

VOLUNTEER AGREEMENT AND WAIVER

This agreement is intended to indicate the seriousness of our volunteer program, to relay our deepest appreciation for your services, and to convey our commitment to make your experience with the Humane Society Waterville Area ("HSWA") positive and rewarding.

HSWA agrees:

- To treat the volunteer as a valued partner, jointly responsible for carrying out HSWA's mission.
- To provide information and training necessary for the volunteer to carry out the requirements of his/her position.
- To strive to maintain an open flow of communication with regard to policy and changes.
- To be receptive to any comments regarding how we might jointly better accomplish our goals.

The Volunteer agrees:

- To be prompt and reliable in attendance according to my schedule, if adhering to regular shifts.
- To adhere to HSWA policies and procedures and be receptive to any changes.
- To keep all member, donor, client, adopter and unavailable animal information confidential.
- To respect HSWA's right to dismiss a volunteer.
- To carry out my duties safely and to the best of my ability and seek guidance when in doubt.
- To respect staff and fellow volunteers and strive to maintain a smooth working relationship.
- To notify the Program Director if I intend to discontinue my work.

The Volunteer understands:

- That each volunteer is a representative of the shelter.
- That HSWA serves the community and it is important to treat each community member with respect, courtesy and understanding.
- That animals are different from human beings in their response to human actions and can be unpredictable.
- Though rare, animals can carry diseases that can infect humans.
- That I volunteer at my own risk.

I acknowledge that I have read and understand the above terms and conditions of the Volunteer Agreement and Waiver and that I will comply with the same.

I acknowledge that I have received and read a copy of HSWA's Volunteer Manual and understand its contents.

I, therefore, release and waive my right to claims against the Humane Society Waterville Area's agents, employees, directors, officers, and all liability insurance carriers now and in the future for any known/unknown damages or disease to myself or my property, arising from activities relating to my volunteer duties and exposure to shelter animals.

Donate Now! www.hswa.org

Mission Statement: To shelter animals until they find permanent homes, to educate the community about responsible pet ownership, and to advocate for the humane treatment of all animals.

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Volunteer Name Printed: _____

Volunteer Signature: _____ **Date:** _____

If Volunteer is under 18 years of age:

Parent/Guardian Name Printed: _____

Parent/Guardian Signature: _____ **Date:** _____

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